

WAREHOUSE CUSTOMER PROFILE

GENERAL INFORMATION

COMPANY NAME _____ **LOCAL ADDRESS** _____

CONTACT	NAME	TITLE	CORP CONTACT	NAME	TITLE
	PHONE	FAX		PHONE	FAX
	EMAIL			EMAIL	

CORPORATE ADDRESS _____ **EIN/TAX NUMBER** _____

PRODUCT SPECIFICATIONS

Product Description: _____

Unit of Measurement

Packaging

Avg Weight per UOM

Avg Cube per UOM

Avg Pallet Dimensions:
 Length
 Width
 Height

Hazardous Materials:
 YES
 *if YES, please include MSDS for each
 NO

STORAGE SPECIFICATIONS

Special Storage Instructions: _____

Average Monthly Inventory:
 Number of Cases
 Number of Pallets
 Individual SKUs
 Space Required
 (circle one) sq ft cu. ft

Storage Details:
 Product must be stored:
 In Racks
 On Floor
 Stacked # pallets high
 Temp. Controlled Area

of Inventory Turns per Year

RECEIVING SPECIFICATIONS

Special Receiving Instructions: _____

Inbound Shipping Method

Inbound Shipments/ Month

Incoming Product Config

Avg SKUs per Shipment

Avg per Shipment each carton pallet
 (circle one)

ORDER SPECIFICATIONS

Special Order Instructions: _____

(circle one)
 Avg Shipped Orders daily weekly monthly
 Emergency Shipments daily weekly monthly

Average per Order:
 Weight
 SKUs
 UOMs

Order Size Distribution:
 Full Pallet %
 Full Case %
 Inner/Piece Pick %

SHIPPING SPECIFICATIONS

Special Order Instructions: _____

% Orders Shipped Via:
 Small Parcel Express
 International
 Residential
 Commercial
 LTL
 FTL
 OTHER explain _____

Returns Management:
 Returns to be sent to Griffin?
 YES NO

Labeling Requirements:
 Barcode
 UPC
 Custom Ship
 UCC/128
 Other

Additional Requirements:
 EDI Messaging
 ASN generation
 Other
 Other

Order Data Format:
 Flat File
 EDI
 Web
 Other _____

Orders Sent Via:
 Email Other
 EDI
 Web
 FTP _____